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TRANSMITTAL FORM

(To be used for all correspondence after initial filing)

Total Number of Pages in This Submission

14

Application Number

10/715,382

Filing Date

November 19, 2003

First Named Inventor

Roy KAUFMANN

Group Art Unit

2155

Examiner Name

Hosain T. Alam

Attorney Docket Number

30016070.1001

ENCLOSURES (check all that apply)

- | | | |
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| <input type="checkbox"/> Fee Transmittal Form | <input type="checkbox"/> Assignment Papers
(for an Application) | <input type="checkbox"/> After Allowance Communication to Group |
| <input type="checkbox"/> Fee Attached | <input type="checkbox"/> Drawing(s) ____ sheets | <input type="checkbox"/> Appeal Communication to Board of Appeals and Interferences |
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(please identify below): |
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| <input checked="" type="checkbox"/> Information Disclosure Statement under 37 C.F.R. § 1.97(b) with PTO/SB/08B and 3 references | <input type="checkbox"/> Request for Refund | |
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Remarks

SIGNATURE OF APPLICANT, ATTORNEY, OR AGENT

Firm or Individual name	Kimani P. Clark Registration No. 45,969
Signature	
Date	May 6, 2005

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PATENT

Attorney Docket No.: 30016070.1001

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Patent Application of:)
Roy KAUFMANN et al.) Group Art Unit: 2155
Application No.: 10/715,382) Examiner: Hosain T. Alam
Filed: November 19, 2003)
For: METHOD AND SYSTEM FOR)
SYNCHRONOUS AND)
ASYNCHRONOUS NOTE)
TIMING IN A SYSTEM FOR)
ENHANCING COLLABORATION)
USING COMPUTERS AND)
NETWORKING)

INFORMATION DISCLOSURE STATEMENT

Mail Stop Amendment
Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450

Sir:

This Information Disclosure Statement is being filed before the mailing date of a first Office Action on the merits, within the time specified under 37 C.F.R. § 1.97(b).

As all requirements of 37 C.F.R. § 1.97 and § 1.98, and all official guidelines pertaining to Information Disclosure Statements have been complied with, it is respectfully requested that the Examiner consider the cited publications and make them of record.

A Form PTO-1449 listing the documents is attached.

Information Disclosure Statement

Application No.: 10/715,382

Page 2

The filing of this Information Disclosure Statement shall not be construed as a representation that a search has been made (37 C.F.R. § 1.97(g)), an admission that the information cited is, or is considered to be, material to patentability, or that no other material information exists.

The filing of this information disclosure statement shall not be construed as an admission against interest in any manner. Notice of January 9, 1992, 1135 O.G. 13-25, at 25.

The Commissioner is hereby authorized to credit overpayment or to charge any deficiency in a required fee to Deposit Account No. 19-3140.

Respectfully submitted,

Dated: May 6, 2005



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INFORMATION DISCLOSURE STATEMENT BY APPLICANT

(use as many sheets as necessary)

Sheet	1	of	1	Attorney Docket Number	30016070.1001
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Complete if Known

Application Number	10/715,382
Filing Date	November 19, 2003
First Named Inventor	Roy KAUFMANN
Group Art Unit	2155
Examiner Name	Hosain T. Alam

U.S. PATENT DOCUMENTS

Examiner Initials*	Cite No. ¹	Document Number	Publication Date MM-DD-YYYY	Name of Patentee or Applicant of Cited Document	Pages, Columns, Lines, Where Relevant Passages or Relevant Figures Appear
		Number-Kind Code ² (<i>if known</i>)			

FOREIGN PATENT DOCUMENTS

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OTHER ITEMS – NON PATENT LITERATURE DOCUMENTS

Examiner Initials*	Cite No. ¹	Include name of the author (in CAPITAL LETTERS), title of the article (when appropriate), title of the item (book, magazine, journal, serial, symposium, catalog, etc.), date, page(s), volume-issue number(s), publisher, city-and/or country where published.	T ²
		PlaceWare Press Release page (<i>Placeware.com Oct. 2, 1998</i>) at http://web.archive.org/web/19990502001237/www.placeware.com/company/masiepress.html (last accessed May 5, 2005).	
		Webex Press Release page (<i>Webex.com Nov. 7, 2002</i>) at http://web.archive.org/web/20021121140241/www.webex.com/press_pr214.html (last accessed January 25, 2005).	
		Blackboard Press Center page (<i>Sept. 26, 2002</i>) at http://web.archive.org/web/20021203020133/company.blackboard.com/pres/s/viewrelease.cgi?tid=225 (last accessed May 5, 2005).	

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*EXAMINER: Initial if reference considered, whether or not citation is in conformance with MPEP 609. Draw line through citation if not in conformance and not considered. Include copy of this form with next communication to applicant.

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